

Absent OR Late Work Turn-In
Language Arts – Mrs. Holbrook

Student Name: _____ Block: _____

Name of Assignment: _____ Due Date: _____

Check ONE box below:

- I was absent when this assignment was given. I understand that I had 5 days to turn this in from the time I was absent. I also understand that if it is past the 5 days, then 10 points will be deducted for each day that it is late.*
- I was absent when this assignment was checked/collected. I understand that it was my responsibility to turn my work in the day I returned to school. If I failed to do so, 10 points will be deducted for each day that it is late.*
- I acknowledge my work was not turned in on time. I also understand that 10 points will be deducted for each day that it is late.*

Check ONE box below:

- I have attached this slip to my work.*
- The work I need to show you is in my Interactive Notebook on page _____.*
- The work I need to show you is my Nightly Reading. Please check my agenda for the weeks of _____.*

Student Signature: _____ Date Turned In: _____

Reason for Lateness: _____

Place this slip, along with your work in the yellow "Absent/Late Work Turn-In" bin. If your late work is in your agenda or your ISN, do not put it in the basket. I will ask for it when I check absent/late work. I typically check absent/late work on Fridays.

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